

Emergency Management Plan

202.1 PURPOSE AND SCOPE

The City has prepared, in compliance with State of Ohio requirements, an Emergency Management Plan (ORC § 5502.26, ORC § 5502.27 and ORC § 5502.271). This plan is for the guidance and use by all employees in the event of a major disaster, civil disturbance, mass arrest or other emergency event. The plan provides for a strategic response by all employees and assigns specific responsibilities in the event the plan is activated.

202.2 ACTIVATING THE EMERGENCY MANAGEMENT PLAN

The Emergency Management Plan can be activated in a number of ways. Within the Police Department, the Chief of Police, the highest ranking official on-duty or an on-scene responder may activate the Emergency Management Plan in response to a major emergency.

202.2.1 RECALL OF PERSONNEL

In the event that the Emergency Management Plan is activated, all employees of the Lorain Police Department are subject to immediate recall. Employees may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or the authorized designee.

Failure to promptly respond to an order to report for duty may result in discipline.

Off-Duty Reporting

Immediately upon learning of a natural disaster, or other high profile emergency, members who are off duty and within a responsible distance of their home areas shall report in (via radio, telephone, or in-person) to learn if they are needed.

Members are given notice to make themselves available for a call out, or extended work assignment, are responsible for making themselves available and shall not fail to answer a call or respond to a call.

202.3 LOCATION OF MANUALS

The Emergency Management Plan manual for employees is available in the Communications Center. All supervisors should familiarize themselves with the Emergency Management Plan and what roles personnel will play when the plan is implemented.

[See attachment: Procedure 200 Critical Incident Plan](#)

202.4 PLAN REVIEW

The Chief of Police or designee shall review the Emergency Management Plan manual at least once every two years to ensure that the manual conforms to any revisions made by the National Incident Management System (NIMS) and appropriately address any revisions.

Lorain Police Department

Policy Manual

Emergency Management Plan

202.5 PLAN TRAINING

The Department shall provide training in the Emergency Management Plan for all supervisors and other appropriate personnel. All supervisors should familiarize themselves with the Emergency Management Plan and the roles police personnel will play when the plan is implemented.

202.6 CITY HALL EMERGENCY ACTION PLAN

The City of Lorain maintains an Emergency Action Plan specifically for city employees and covers emergency guidelines for the city hall building. This plan is required to be made available to all city employees. The Lorain Police Department maintains a copy of this emergency plan both on the department's online Document Management System and Communications Center and is made available to all employees of the Police Department.

[See attachment: 2020 City Hall Emergency Plan](#)

City Hall Emergency Plan is not included as a public record.